

General Instruction to the applicants

1. This notice is only for the internal faculty of NIT Raipur serving at the position of Professors with minimum six years of experience at NIT Raipur at the level of Professor. Applications are invited from all eligible Professors serving in NIT Raipur for Professor – HAG scale (Pay level 15). Interested persons may apply in the prescribed online application form available on the institute website <https://nitrr.ac.in>

Prescribed minimum qualification and experience:

2. The qualification and other terms and conditions of appointment of academic staff as specified under Schedule ‘E’ of NIT Statutes (Amended 2017) (Ref. Gazette of India No. 651, dated July, 24, 2017) shall be read in conjunction with the guidelines or clarifications issued with the approval of the Council on 13th September, 2017; 30th November 2017, 4th December, 2017; 31st January, 2018; 20th April, 2018; and 16th April, 2019 and other amendments issued by MoE, Govt of India from time to time (available at **Annexure I**). Candidates are required to go through the details and instructions available on the website carefully before applying to ensure their eligibility for the post.

Experience:

3. Administrative Experience: Contribution to Institute/Department Administration shall be recommended by concerned Head of the department/ Deans/ Registrar and approved by the Director/ Head of the Institution. Otherwise, weightage of administrative experience for evaluating the credit points may not be considered for determining the eligibility. No correspondence shall be entertained in this regard. [As prescribed in note 1, point no. 4 of Schedule ‘E’ of NITs Statutes (vide Gazette of India No. 651, dated July 24, 2017)].

How to apply

4. a) Please note that application form is available in word document on institute website to be downloaded and to be filled by typing only. Filled word document to be converted in PDF document and a print-out of the application form neatly typed obtained from the word document duly signed (each page) by the candidate should be sent to the Institute along with self-attested photocopies of the supporting documents and testimonials etc. The duly completed application form, along with above-mentioned enclosures must be sent by speed/registered post/by hand to the **Registrar**,

National Institute of Technology Raipur, Raipur -492 010, Chhattisgarh, India

failing which their candidature will not be considered.

**b) Complete hardcopy of application form must be submitted in sealed envelope. The envelope containing the application must be super-scribed as “Application for the Post of Professor - HAG Scale (Pay level 15) in the Department of
.....”**

5. The last date of receiving **hard copies of the printout of the applications prepared as given in point 4 above is 12/07/2024 up to 5:30 PM.**

NIT Raipur shall in no case be responsible for postal delays and hard copies of the applications received after the last date will be rejected.

6. Applicants have to submit NOC and vigilance clearance certificate along with the application from the Competent Authority of NIT Raipur
7. Applications which are not in prescribed form / without relevant supporting enclosures shall be summarily rejected. No correspondence shall be entertained in this regard.
8. The minimum qualification with regard to academic qualification and experience (on credit basis) for shall be governed by the Schedule ‘E’ of NITs Statutes issued vide Gazette of India No. 651, dated July 24th, 2017 (As per Schedule E of Statute 23(5)(a) Note 1(1)) and the amendments.
9. The date for determining eligibility of candidates in **every respect, i.e.,** qualifications, experience limits, etc., shall be considered as on **last date of receipt of hard copy of the application, i.e., (12/07/2024).**
10. Instructions for submission of application are attached in **Annexure-II** and is required to be followed.
11. Applicants shall indicate two references of eminent persons in the field / profession who may be contacted by the Institute for their recommendations.
12. Original documents along with one set of self-attested copies will have to be produced at the time of verification.
13. Mere possession of minimum qualification/ experience will not entitle the candidate to be selected.

Responsibility of Information Submitted and Jurisdiction

14. Canvassing in any form and/or bringing any influence of any form will be treated as disqualification.

15. Legal disputes, if any, with NIT Raipur will be restricted within the jurisdiction of Raipur courts only.
16. The applicant will be solely responsible for authenticity of submitted information, documents and photographs, etc.

Communication and Interim Inquiry

17. The applicants need to keep on visiting Institute website <https://nitrr.ac.in> for updates. The list of candidates shortlisted will be displayed on the Institute website and informed by E-mail also. The candidates are therefore advised to check their E-mail address which they have mentioned in the online application form. No correspondence will be made regarding non eligibility/ not short listing/ non selection of the candidates.
18. Information uploaded on the website shall not be provided to the candidate or any other person under R.T.I Act. 2005. The information uploaded on the website shall remain for a specific period only. Therefore, the candidates are advised to download the uploaded information and keep it with them for future. During the ongoing process neither any application under Right to Information Act. 2005 shall be entertained nor will information be provided. Factual information under the R.T.I Act shall be provided only after declaration of the final result of the process. Inferential questions or Speculative questions shall not be answered in R.T.I.
19. The Institute shall retain the applicants' data for non-shortlisted and non-selected candidates only for three months after the completion of the process.