



No./NITRR/Dean (Academic)/2016/7114

Date: 21.07.2016

CIRCULAR

There are few students of the institute who have not completed/are not likely to complete their course of study in stipulated time i.e. maximum duration permissible for the completion of course at the institute for B.Tech. 6 07 Years, B.Arch. - 9 Years from the date of admission. The cases of such students was put up in 26th meeting of Senate dated 11.07.2016. Senate took sympathetic view and resolved to adopt the decision of 21st Senate as ratified in 22nd Senate to deal with such cases.

Therefore, affected students who have been admitted in B.Tech. program in year 2009 or later and B.Arch. students who have been admitted in 2010 or prior may submit their grievances individually in prescribed format to grievance committee of the concern department. Such individual grievances must have proper justification for the grievance supported by all relevant documents. **The last date of submitting such grievances is 28th July 2016.**

Departmental Grievance Committee must examine such grievances on case to case basis and send recommendations for individual students mentioning clause 2(a) or 2(b) as given in 22nd meeting of Senate (copy enclosed) in the following format along with their original applications.

Name of Department			
S.N.	Name of Student	Roll No.	Case fall under 2(a) or 2(b)

The above information must reach in the office of the undersigned **latest by 3rd August 2016.**

Dr. A.M. Rawani
Dean (Academic)

Copy to:-

1. All HODs, NIT Raipur to display it on notice board and necessary action.
2. Webmaster, NIT Raipur to upload on institute website.
3. AR (Student Section), NIT Raipur to display it on notice board.
4. All Hostel Wardens, NIT Raipur to display it on notice board.
5. Prof. (I/C) Exam. Cell, NIT Raipur.
6. P/S to Director, NIT Raipur for information.
7. Registrar, NIT Raipur for information.

Grievance Application

Ref:- Circular No. NITRR/Dean (Academic)/2015/4148 dated 08.07.2015.

1. Name :
2. Father's Name :
3. Roll No.:
4. Year of Admission in Institute :
5. Your case is falls under which category:
 - (a) Only to appears in exam of back papers.
 - (b) Attend classes and also appear in back papers.
6. Give below details of 5(a) and/ or 5(b) -

I.Details of 5(a)

(i) No. of back paper semester wise

(ii) Month & year on which appeared last time in exam

II.Details of 5(b)

(i) Which semester you have to take admission

(ii) No. of back paper semester wise

(iii) Month & year on which appeared last time in exam

7. Justification for your grievance :

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Signature of student

Observations/comments of Grievance Committee