



NATIONAL INSTITUTE OF TECHNOLOGY RAIPUR, C.G.

(An Institute of National Importance)

No. NITRR/R-I/ 2020/..58

Date:-12-/02/2020

PROCEDURE FOR GETTING Identity Card (Project Fellow/Staff)

1.As per the resolution of 2nd meeting of Quality Circle, In order to get Identity card, the Project Fellows/Staffs are required to submit an application (attached herewith) in person forwarded from PI and Dean(R&C) along with following documents:

- Photocopy of Offer letter
- E-Receipt
- Passport Size Photo

2. The fee for issue Identity card is Rs.100.

3. Mode of Payment: BHIM App.

A/C Name: National Institute of Technology-Raipur

A/C No: 38027633250

IFSC Code: SBIN0002852

4. The application along with all required documents should be submitted at the Counter of Student Section of the Institute.

5. The Identity card will normally be issued within 7 working days of receipt of complete application supported with documents. However, any compelling circumstances, no specific time frame in issuing ID Card can be given.


Registrar
NIT-Raipur

Copy to:-

- All Dean, NIT-Raipur.
- All HODs, NIT Raipur
- Student section for necessary action.
- PS to Director, NIT Raipur.



**NATIONAL INSTITUTE OF TECHNOLOGY
RAIPUR, C.G**
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Application for Identity Card (Project Fellow/Staff)

Name:
Date of Birth:
Address:
Blood group:
Position:
Department:
Contact No.:
Project position valid till:

Signature with date:
Applicant Name:

Signature:
Project Investigator/Project Guide
PI -Name:

Recommended /Not Recommended

Dean (R&C)

Enclosure:-

1. Photocopy of Offer letter
2. E-Receipt of Payment
3. Passport Size Photo (1)