



**NATIONAL INSTITUTE OF TECHNOLOGY, RAIPUR**  
**GRANT/REIMBURSEMENT FOR REGULAR STUDENTS**  
 (FOR PRESENTING PAPER IN NATIONAL/INTERNATIONAL CONFERENCE  
 ATTENDING WORKSHOP/STTP/TRAINING PROGRAMME/INTERNSHIPS UNDER TEQIP –III)

**PART A: GENERAL INFORMATION**

1. Name of the Student: \_\_\_\_\_ 2. Roll No.: \_\_\_\_\_  
 3. Sem./Dept. \_\_\_\_\_ 4. Sex (Male/Female): \_\_\_\_\_ 5. Category (Gen/OBC/SC/ST): \_\_\_\_\_  
 6. Phone No. \_\_\_\_\_ 7. Email id. : \_\_\_\_\_  
 8. Amount requested in this application (In Figs): \_\_\_\_\_ 9. Financial year (1<sup>st</sup> April to 31<sup>st</sup> March) : \_\_\_\_\_

**PART B: EVENT INFORMATION**

10. (a) Name of the event: \_\_\_\_\_  
 \_\_\_\_\_  
 (b) Nature of event (National / International) : \_\_\_\_\_ ( c) Venue: \_\_\_\_\_  
 (d) Dates: From \_\_\_\_\_ to \_\_\_\_\_ (e) Details of organizer: \_\_\_\_\_  
 \_\_\_\_\_  
 11. Details of paper: (a) Paper Title, author and co-author details (copy of the manuscript to be attached): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 12. Details of financial assistance acquired from other agencies and/or event organizer: \_\_\_\_\_  
 \_\_\_\_\_  
 13 . Details of expected expenditure:  
 a. Train Fare by the shortest route (to and fro): .....  
 b. Registration Fees: .....  
 c. Per diem Allowance: .....  
**Total Expected Expenditure in rupees (in figures and words):**.....

I ensure that I have not received any fund on similar grounds from NIT Raipur in this financial year. I also certify that the details given above are correct and I am a regular student of this Institute. I will present the paper and submit the details and documents of expenditure incurred to NIT Raipur. If the information supplied is found to be incorrect, I will refund the entire money.

(Signature of Applicant)

**Enclosures:**

- (i) Announcement of the event (ii) Invitation/acceptance letter from the event organizer.  
 (iii) Copy of accepted paper (iv) NOC from co-author (if any)

Recommended/Not Recommended

( Supervisor)

Recommended/Not Recommended

**Head of the Department**

Approved/Not Approved

**Dean (R&C)**

Note: Approval for requested visit does not mean approval of requested amount. Expenditure will be reimbursed as per institute rules/norms.

## Annexure A

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### NO-OBJECTION FROM CO-AUTHOR/s

(Required only if Co-author/s is/are an employee of NIT Raipur)

I, hereby, declare that I am a co-author of the paper mentioned above and give my consent to \_\_\_\_\_  
\_\_\_\_\_ for attending the event  
\_\_\_\_\_. I further declare that no claim will be  
requested on my behalf for the same paper/presentation.

(Signature of the Co-Author/s)

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### CERTIFICATE

With reference to the event \_\_\_\_\_,  
this is certified that \_\_\_\_\_ has presented his/her paper and shared event experience  
in the department before faculty members on \_\_\_\_\_ at \_\_\_\_\_.

(Head of the Department)

**Note:** The candidate has to make a presentation in the department to share the conference experiences. A certificate to this effect signed by Head of the Department should be submitted at the time of making a claim for the reimbursement of travel support.