



### **Guidelines for TEQIP support for Regular Students (UG, PG, and Ph. D.)**

Following guidelines are framed for assisting students (UG, PG& Ph.D.) from TEQIP Grant.

#### **1. Consumable and minor items :-**

Consumables up to Rs. 15,000/- like chemicals, materials, etc for execution of project work on recommendation of supervisor and Head of the Department.

#### **2. Support for characterization of samples**

Sample characterization facilities which are not available in NIT Raipur, literature collection from other IITs and NITs, etc. based on recommendation of supervisor and Head of the Department.

\* Annexure 1 is attached for point 1 &2.

#### **3. Attending workshop/conferences / Training programme etc.**

Registration fee, travel expenses, boarding and lodging as per the norms approved by BOG may be given based on the recommendations.

#### **4. Internships at industries during vacation or leave sanctioned from departments to work on R&D projects.**

Travel expenses, boarding and lodging as per the norms approved by BOG.

\* Annexure 2 is attached for point 3 &4.

#### **Terms & Conditions:-**

1. Students can avail this opportunity once in a year.
2. Report for attending/participating programme should be submitted in Dean R&C office after completion the programme.
3. Prior financial approval needs to be taken from competitive authority with recommendation of supervisor & HOD.
4. All Procurement needs to be done as per the Govt. purchase rule.



**Financial Assistance for R&D Projects from TEQIP -II**

Project Title: .....

.....

Name of the student. ....

Phone no..... Roll no.....

Semester.....Programme: UG/PG/Ph.D. Discipline: .....

Name of the supervisor:..... Department.....

Financial Approval Requested: Rs .....

Details:

1. Item description (consumable and minor items):

S.No.	Item details	Quantity	Cost per unit (Rs.)	Approx Cost (Rs.)

2. Characterization of samples

- a. Name of the test.....
- .....
- b. No. of the samples to be tested .....
- c. Place of testing .....
- d. Cost per sample .....
- e. Total amount .....

Recommended/Not recommended  
**Head of the Department**

Recommended/Not recommended  
**(Supervisor Name & Signature)**

Encls. :

- a. Justification in separate sheet duly recommended by supervisor.
- b. Item specification & Rate quotes wherever applicable

**Director**

**Dean (R& C)**



**GRANT /REIMBURSEMENT FOR REGULAR STUDENTS (FOR PRESENTING PAPER IN INTERNATIONAL (IN INDIA)/NATIONAL CONFERENCES, ATTENDING WORKSHOP/ STTP/TRAINING PROGRAMME/ INTERNSHIPS UNDER TEQIP -II**

**PART A: GENERAL INFORMATION**

1. Name of the Student: \_\_\_\_\_ 2. Roll No.: \_\_\_\_\_  
 3. Sem./Dept. \_\_\_\_\_ . Sex (Male/Female): \_\_\_\_\_ 5. Category (Gen/OBC/SC/ST): \_\_\_\_\_  
 6. Phone No. \_\_\_\_\_ 7. Email id. \_\_\_\_\_  
 8. Amount requested (In Figs): \_\_\_\_\_ 9. Financial year (1<sup>st</sup> April to 31<sup>st</sup> March) \_\_\_\_\_

**PART B: EVENT INFORMATION**

10. (a) Name of the event : (Paper presentation/attending workshop/Training programme/Internships )

\_\_\_\_\_

- (b) Nature of event (International (In India)/National) : \_\_\_\_\_ ( c ) Venue: \_\_\_\_\_

- (d) Dates: From \_\_\_\_\_ to \_\_\_\_\_ (e) Details of organizer: \_\_\_\_\_

\_\_\_\_\_

11. Details of paper: (a) Paper Title, author and co-author details (copy of the manuscript to be attached): \_\_\_\_\_

\_\_\_\_\_

12. Details of financial assistance acquired from other agencies and/or event organizer: \_\_\_\_\_

\_\_\_\_\_

13. Details of expected expenditure:

- a. Train Fare by the shortest route (to and from): .....  
 b. Registration Fees: .....  
 c. Per diem Allowance: .....

**Total Expected Expenditure in Rupees (in figures and words): .....**

I ensure that I have not received any fund on similar grounds from NIT Raipur in this financial year. I also certify that the details given above are correct and I am a regular student of this Institute. I will present the paper and submit the details and documents of expenditure incurred to NIT Raipur. If the information supplied is found to be incorrect, I will refund the entire money.

**Enclosures:**

- |  |                           |
|--|---------------------------|
| a. Announcement of the event :-                              | Attached / Not Applicable |
| b. Invitation/acceptance letter from the event organizer. :- | Attached /Not Applicable  |
| c. Copy of accepted paper :-                                 | Attached / Not Applicable |
| d. NOC from co-author (if any) :-                            | Attached / Not Applicable |

Recommended/not recommended  
**(Head of the Department)**

Recommended/Not recommended  
**(Supervisor Name & Signature)**

Approved/Not Approved  
**Dean (R&C)**

**Director**