



// HOUSE REQUISITION FORM //

Full Name: _____ (Male / Female), Date of Birth: _____

Category (attach attested photocopy): _____

Present Address: _____

Permanent Address: _____

Mobile no.: _____ Phone no.% _____ Fax no.: _____

Present Designation: _____ Department: _____ Present Pay Band: _____

Basic: _____ Grade Pay: _____ HRA: _____ Total Salary: _____

Date of Joining in Present Cadre / Post: _____ Institute: GEC / NITR

Details of First / Initial Joining in Govt. Service / Job:

Designation: _____ (GEC / NITR), Date: _____ Place: _____

Date of taking Charge in NITR, Raipur: _____

G+6 Faculty Quarters for which application is put forward, floor/s in order of priority:

1 _____ 2 _____ 3 _____

4 _____ 5 _____ 6 _____

Whether applicant has a House within Raipur Municipal Corporation area owned by Self / Wife / Husband / Family? (Yes / No) _____ (if Yes, attach details).

If any other Government House is allotted in name of Husband / Wife? (Yes/No) (if Yes, attach details)

In case I fail to occupy the allotted House within 10 days from the date of issue of allotment order or information given above is found to be incorrect, allotment should be cancelled and I shall forfeit future claims for allotment / change of Accommodation for One Year. I shall pay commercial rent, if did not vacate the earlier occupied quarter within 15 days after taking possession of fresh allotted quarter.

(Incomplete application will not be entertained)

Signature of Applicant

Forwarded

Signature of Head, Name & Seal

Verification of above Information by Gazetted / Non-Gazetted Establishment:

Signature, Name, Designation & Seal