

# **Hostel Admission for session 2016-2017**

This is to inform that hostel admission process for academic session 2016-2017 is to start from **01-03-2016** so the girls are directed to fill the form on or before **02-04-2016**. Applications will be accepted only through institute MIS. Students are advised to follow following procedure for hostel admission:

1. Open NIT Raipur MIS: <http://172.16.200.10/NITRR/>
2. Log on to MIS using your **user Id** and **password** (if you are unable to login in MIS due to any reason (like forget your password etc.) contact to MIS team).
3. After login, go to Hostel → Transaction → Apply hostel.
4. Verify your basic information given on the form, if it is correct, click on apply and then application form (if there is any discrepancy in information shown on your application form then contact MIS team).
5. Save and take printout of your hostel application form.
6. Check correctness of all the information and paste a recent passport size photograph in the space provided for the same.
7. **Submit this Signed hard copy of your hostel admission application form along with the attested copy of mark sheet (of last result declared) in person to Chief Warden (Girl's) office on or before 02-04-2016 (till 5 PM). Without signed hard copy application will not be considered.**
8. All the documents regarding address/Merit/Category must be submitted with the hard copy, incomplete application will have no consideration.
9. Since MIS is implemented for the third time, students are advised to verify information fed in MIS before applying for hostel. If it is incomplete or incorrect, contact MIS team at Joint Exam cell - second floor during office hours.

**Chief Warden (Girl's)**  
**National Institute of Technology,**  
**Raipur (C.G)**

1. The Director, NIT, Raipur for information.
2. The Registrar, NIT, Raipur.
3. The Dean Students Welfare, NIT, Raipur.
4. All Hostel Wardens, Girls'.
5. All HOD's with request to display on department Notice Board.
6. Webmaster with request to upload on institute website.
7. Mr. Vijay Rokde, MIS Team.