



प्रोविजनल सर्टिफिकेट प्राप्त करने की प्रक्रिया

ऐसे छात्र/छात्रा जो कि इस संस्थान से बी.टेक/बी.आर्क./एम.सी.ए/एम.टेक उत्तीर्ण हो चुके हैं एवं प्रोविजनल सर्टिफिकेट प्राप्त नहीं किये हैं, वे निम्नानुसार प्राप्त कर सकते हैं:-

- संस्थान की वेबसाईट <http://nitrr.ac.in/onlinepay.php> से Internet Banking/S.B.I. Collect के माध्यम से ओरिजनल डिग्री सर्टिफिकेट के लिए ऑनलाईन 1200/- रुपये का भुगतान करें। भुगतान की रसीद प्रिन्ट कर लें एवं उस पर अपना हस्ताक्षर करें।
- निम्नलिखित को परीक्षा विभाग में जमा करें अथवा examcontroller@nitrr.ac.in पर ई-मेल करें:-
 - पूर्ण रूप से भरा हुआ आवेदन पत्र
 - आधार कार्ड
 - सभी उत्तीर्ण सेमेस्टरों (पहले से अंतिम सेमेस्टर) की अंकसूची/ग्रेड कार्ड
 - नो-ड्यूज या स्थानांतरण प्रमाण पत्र
 - स्वप्रमाणित 1200/- रुपये का S.B.I. Collect के माध्यम से भुगतान की रसीद
- आवेदन मिलने के 15 दिन के बाद प्रोविजनल सर्टिफिकेट परीक्षा विभाग से प्राप्त किया जा सकता है।
- अधिक जानकारी के लिए संपर्क कर सकते हैं- फोन नं. 0771-6534775, ईमेल - examcontroller@nitrr.ac.in

Procedure for Applying for Provisional Certificate

Students those who have passed out from the Institute B.Tech/B.Arch/MCA/M.Tech Course and have not collected/received their Provisional Certificate from the Institute can avail the same by following manner:-

- Pay **Rs. 1200/-** for Original Degree Certificate though Internet Banking/S.B.I. Collect mode available <http://nitrr.ac.in/onlinepay.php> on Institute website. Take print out of the payment receipt and signed over it.
- Submit the following to Examination Cell or scan and mail to examcontroller@nitrr.ac.in
 - Dully filled in application for 'Provisional Certificate'.
 - Aadhaar Card
 - 1st to final semester grade card/marksheets.
 - Self attested copy of S.B.I. Collect payment receipt of Rs. 1200/-.
 - No Dues or Transfer Certificate
- On receipt of the application for Provisional Certificate can collect from Examination Cell after 15 days.
- Clarification:- Candidate can clarify their queries, if any, on **Phone No. 0771-6534775** or by sending email to examcontroller@nitrr.ac.in



APPLICATION FOR ORIGINAL DEGREE CERTIFICATE

(To be submitted with application for Provisional Degree Certificate)

- Name in English : _____
(As per last qualifying Examination Certificate submitted to Institute)
- Name in Hindi : _____ Aadhaar No. : _____
(हिन्दी में नाम छात्र/छात्रा द्वारा स्वयं ही भरा जाये)
- Roll No. : _____ Enrollment No. : _____ Passout Batch (Year) : _____
- Department : _____ Programme of study : Ph.D./M.Tech/MCA/B.Tech/B.Arch
- Title of the thesis (For Ph.D. degree only) : _____
- Current Postal Address : (to send degree/intimation letter) : _____

P. O. _____ District: _____ State : _____

Pin Code : Email-Id : _____

Phone/Mobile No. : (1) _____ (2) _____ (R) _____

- S.B.I. Collect payment reference No.: _____ dated : _____
For a sum of **Rs. 1200/-**. Please enclose S.B.I. Collect payment receipt (self attested) as fee for original degree. If a candidate is unable to attend the convocation, his/her original degree will be sent by speed post to the mailing address provided by the candidate at point 6 above.

List of Attachments:- Self attested photo copies of following certificates/testimonials. (Please tick mark against attached documents)

- Final Semester Grade Card/Mark Sheet
- No Dues OR Transfer Certificate
- S.B.I. Collect Payment Receipt of Rs. 1200/-
- Aadhaar Card

Date: _____

Signature

Note:-

- Please ensure that you have cleared all the institute dues and deposited the clearance certificate in Academic section. Post Graduate student must also ensure that the bound copy of thesis is submitted in the Examination Cell.
- For any type of query related to the degree, please contact Examination Cell on phone number **0771-6534775** or through email examcontroller@nitrr.ac.in
- Carefully write your name in both English and Hindi as this will appear in your degree certificate. Any mistake in this will be reflected in degree certificate and the Institute will not be liable for this.

Application Form for Provisional Certificate (B.Arch/B.Tech/M.Tech)

SEMESTER - I			SEMESTER - II		SEMESTER - III		SEMESTER - IV		SEMESTER - V	
Sub. No.	GP * Cre.	SPI=	GP * Cre.	SPI=	GP * Cre.	SPI=	GP * Cre.	SPI=	GP * Cre.	SPI=
1										
2										
3										
4										
5		CPI=		CPI=		CPI=		CPI=		CPI=
6										
7										
8										
9		Total Cre.=		Total Cre.=		Total Cre.=		Total Cre.=		Total Cre.=
10										
11										
12										
13		Total		Total		Total		Total		Total
Total										
SEMESTER - VI			SEMESTER - VII		SEMESTER - VIII		SEMESTER - IX & X		Name:- Roll No.:- Department:- Mobile No.:- Signature:-	
Sub. No.	GP * Cre.	SPI=	GP * Cre.	SPI=	GP * Cre.	SPI=	GP * Cre.	SPI=		
1										
2										
3										
4										
5		CPI=		CPI=		CPI=		CPI=		
6										
7										
8										
9		Total Cre.=		Total Cre.=		Total Cre.=		Total Cre.=		
10										
11										
12										
Total		Total		Total		Total		Total		
Total										

(Abbreviations: GP = Grade Points, Cre. = Credits, GP*Credits = Multiplication Grade Point & Credits)

To

The Controller of Examination,
Examination Cell, NIT Raipur

Subject: **Application for Provisional Certificate for M.C.A.**

1. Name :.....

2. Name (in Hindi) :.....

3. Roll No. & Enrollment No. :.....

S.No.	Roll No.	Sem.	Passing Session with Year	Mark Obtained Out of	Total Marks Out of.....	50% of I & II Sem.	100% of III & IV Sem	100% of V & VI Sem	Total Mark Obtained	Percentage & Division
1		I								
2		II								
3		III								
4		IV								
5		V								
6		VI								

Signature:.....

Name:.....

Mobile No.:.....