



Ref. No.: NITRR/Dean (AA)/2020/Q-6

Date: 18.05.2020

Notice to the students

As per the resolution passed in 39th meeting of the Senate, it is decided that the end semester examination of 8th semester B. Tech. programmes, 10th Semester B. Arch. and 6th Semester M. Tech. (Applied Geology) students will be carried out in the following manner.

A. End Semester theory Examinations

- ES exams for B. Tech. 8th Semester and 6th Semester M. Tech. (Applied Geology) will be conducted as 'Digital Examination', in which the students will be given online (through email, WhatsApp, etc.) open book questions by the concerned subject teachers from the syllabus.
- Students will have to write the answers to these questions and send the scanned copies (or images) of the written answers on the email or WhatsApp to the concerned subject teacher (or other teachers whose detail will be shared by the HoD).
- The marking scheme (weights of continuous components and end-semester component) for theory subjects of 8th Semester B. Tech. and 6th Semester M. Tech. (Applied Geology) will be as given in the Table 1.

Table 1: End-semester components for each theory subject of 8th semester B. Tech. programmes and 6th semester M. Tech. (Applied Geology) for Spring 2020

Sr. No.	Type of the component	Name of the component	Distribution of Weights (marks)	
			8 th BTech	6 th MTech (AG)
1	Continuous Evaluation	Teachers Assessment	20	20
2		FE and SE	30	30
3	Terminal	End Sem. Digital Examination	20	30
4	Continuous	Weight of marks obtained in MS (FE+SE) calculated out of marks as shown in the next column	10	15
5	Average (Continuous)	Average of marks scored up to 7 th Semester (in theory subjects including TA+FE+SE+ End sem) by the student calculated out of marks as shown in the next column.	40	55
Total Marks			120	150

However, passing criterion will remain the same as per the respective ordinances of B. Tech. and M. Tech (Applied Geology).

- The timetable of theory and practical examination will be communicated to the students by the respective Head of the Departments well in advance. The timing of this open book examination will be from **9.00 am to 06.00 pm** of the same day for each subject. Each student will have to complete and upload the scanned copies of the sheets used for answering the questions by email



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or WhatsApp to the concerned teacher allotted by HoD to him/her by 06.00 pm of the same day positively.

5. In case a student does not send the answer in the above stipulated time, then he/she will be marked absent in that particular subject.
6. The list of students eligible to appear in each subject for every department will be published in the website. In case of any discrepancies, the students are required to communicate with the concerned HoDs.
7. The questions will be shared with each student by 9.00 am on the day of examination by the concerned teacher. Mobile number and email address of the concerned teacher will also be shared, and the submission of answer sheets must be made to the concerned teacher only.

B. End Semester practical examinations

8. Practical Examination will be conducted on virtual labs (wherever possible) and viva-voce will be carried out online/mobile by the subject teacher and one external examiner.
9. Students are required to be available online/mobile in time for viva-voce, otherwise they may be marked absent.

C. Project Submission and presentation

10. The students are required to submit project reports (8th Semester B. Tech. and 6th Semester M. Tech. (AG)) by email to concerned HoD with CC to the supervisor by May 22, 2020 positively.
11. **Students of 10th Semester B. Arch. are required to submit their training reports/ certificates to the Head, Department of Architecture through email by 22.05.2020.**
12. Project presentation and viva-voce will be arranged by the respective departments on scheduled date and time on any suitable video conferencing/mobile app as per the convenience of the students.
13. Students are required to be available online/mobile in time for viva-voce, otherwise they may be marked absent.

D. Make-up exam for (FE/SE)

14. As per B. Tech. and M. Tech. (Applied Geology) ordinances, those students who have missed FE/SE or both due to valid reasons (as decided by the respective DACs), will have to appear in a Make-Up exam which will be arranged as a viva on any online platform/mobile, the date and time of which will be communicated to the student by email/WhatsApp group of the class by HoD.

E. Exceptions

15. For those students who are having backlog in 5th to 7th semester(s), it will not be possible to calculate the average of theory marks up to 7th semester and hence their result will be kept withheld subject to passing in backlog subject(s).
16. In case those who fail to appear because of internet connectivity or power supply issues, another chance will be given to them using the same methodology (of exam) once the Institute opens for the students. The grades to such subject(s) (THEORY or PRACTICAL) will be decided only then and the result will then be processed.

Instructions for the Examination

1. The student should preferably use A-4 size unruled paper for writing the answers to the questions in digital examination giving their roll number, semester, branch, name of subject on the top of each page and the page numbers at the bottom.



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2. Students should take precaution to scan/capture the full page and all the pages. They should also ensure that the scanned/captured image or pdf is clearly visible and readable.
3. Students should also ensure marking the end of their last answer indicating the completion of their submission.
4. The concerned teacher allotted to the student will acknowledge the receipt of the scanned answer sheet to the individual students on email/WhatsApp. In case, after submission, an acknowledgement is not received by 7.00 pm on the same day of exam, the student must contact the concerned teacher.
5. Consultation amongst students is prohibited within the duration of examination.
6. In subjects, where in design data or data books are required, the concerned subject teacher will provide the data in the question paper itself.
7. Students are advised to regularly visit the institute website, their email (and group email) and their class WhatsApp group and be in regular contact with the department, HoD, subject teachers and project supervisor.
8. Students must also ensure that they have contacted individually with the department/HoD at-least once well before the examination commences to establish his/her connection and availability.

Schedule of activities		
Sr	Activity	To be completed by (date & Time)
1	Publication of schedule of Theory/Practical/Project exam for 8th Semester B. Tech. and 6th Semester M. Tech (Applied Geology).	21.05.2020
2	Publication of List of eligible students to appear in exam	22.05.2020,
3	Final online submission through email of project/training report with the supervisor and department. (B. Tech., B. Arch and M. Tech. (App. Geo.))	22.05.2020, 04.00 pm
4	Last date of communication of any discrepancy in email id or mobile number to HoD.	24.05.2020
5	Publication of final list of eligible students with email id and mobile number	26.05.2020
6	Practical/project exam (Viva-voce) to be conducted online/on mobile. (B. Tech. and M. Tech. (App. Geo.))	01.06.2020 to 05.06.2020
7	Theory digital exam to be conducted through email as described	08.06.2020 to 12.06.2020

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